

## Action Summary

### SHOW LOW AVIATION ADVISORY COMMITTEE

#### **Special Meeting – Wednesday, February 4, 2009**

**PURSUANT** to A.R.S. Section 38-431.02, notice is hereby given to the Show Low Aviation Advisory Committee and to the general public, that a **Special Meeting** of the Show Low Aviation Advisory Committee will be held on Wednesday, February 4, 2009 at 5:30 p.m. **in Conference Room B on the second floor of the Show Low Library, 180 N. 9<sup>th</sup> Street,** Show Low, Navajo County, Arizona. The agenda for this meeting is as follows:

1. Call to Order – **Robert Adams, Chairman called the meeting to order at 5:30 pm**
  
2. Roll Call: **Committee Members Present: Robert Adams, Sonja Armstrong, Stephan Aeschliemann, Robert Newton, Chuck Moore, and Council Liaison Gene Kelley. City Staff Present: Dennis Wiss, Kenny Patterson, and Mary Atteberry.**
  
3. New Business
  - A. Snow Plow Plan for Airport – **Chairman Adams indicated that the committee wanted to review the plan for their own information and that no action would be taken. Mr. Patterson indicated that the plan had been approved by the FAA.**
  - B. Charges for After Hours Fueling – **Mr. Patterson indicated that he asked for this item to be placed on the Agenda. As the current rule states in the Rates and Charges adopted by Council, anyone requesting fueling after hours is to be charged \$100. The current language does not allow the fee to be waived if staff is already at the Airport. He asked the committee to make a recommendation to Council. The Committee discussed the issue and Stephan Aeschlieman made a motion that the \$100 should only apply when airport staff has to be called out from home, Robert Newton seconded the motion, all members voted in favor of the motion.**
  
4. Airport Director's Report – **See handout**
  - A. Letters/notes from airport users (see attached)
  - B. Marine Corps helicopter assistance
  - C. City Hangar Lease – **Mr. Patterson informed the Committee that because the City was unable to find someone to do a long-term lease, Council allowed them to do a month-to-month lease with Coast to Coast Air Ambulance. The agreement with Coast to Coast does require that within four months they have to have a long-term lease in place.**

**Chairman Adams asked where the parking for the City Hangar was and if there were any plans to add additional parking to the City hangar. Mr. Wiss indicated that parking is currently across the street in the main parking lot and that there is a plan to add an additional 50 spaces later this year.**

- D. Great Lakes Airline annual passenger enplanement figures
- E. Snow removal hours

5. Old Business

A. Signage for Airport – **See handout. Mr. Patterson advised the Committee that due to budget constraints, there was a delay in getting the signs ordered and installed. The signs did get ordered and should be installed within 30 to 45 days.**

B. Review of Minimum Standards

1. Section 1.5, (B), Waiver to Minimum Standards (See attached memo) **The Committee discussed the wording in the memo. Stephan Aeschlieman made a motion to add the language from Dennis's memo dated January 30, 2009, to section 1.5 of the Minimum Standards. Robert Newton seconded the motion, all members voted in favor of the motion.**

6. Summary of Current Events

A. Chairman - **C 130 was a pleasure to see**

B. Committee Members – **nothing from any of the members**

7. Scheduling of Meetings - **The next meeting is scheduled for February 18, 2009, at 5:30 p.m. in the Council Chambers.**

8. Call to the Public. **Nothing from the guest present**

No discussion – The committee invites citizen participation regarding the aviation affairs of the City. Any citizen desiring to speak on a matter that is not scheduled on this agenda may do so at this time. Pursuant to the Arizona Open Meeting Law, the Committee cannot discuss or act on the items presented at this time, however, the Committee may place an item on an agenda for discussion at a future meeting.

9. Adjournment. **The Chairman adjourned the meeting at 6:35 p.m.**

I, Mary Atteberry, do hereby certify that the foregoing minutes are true and correct.

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Mary Atteberry, Public Works Administrative Secretary